



Adult Members Garda Vetting Forms (Age 18+)

Current adult members of the Irish Red Cross who are submitting a Garda Vetting application must complete the below forms:

Crois Dhearg na hÉireann
Irish Red Cross

IRISH RED CROSS PROOF OF IDENTIFICATION FOR GARDA VETTING

Before we can process your Garda Vetting Form, it is a Garda Vetting requirement that you complete an Identification Check. This form and your fully completed Garda Vetting form should be marked "Private and Confidential" and sent to Garda Vetting Section, Irish Red Cross, 16 Merrion Square, Dublin 2, D02 XF85.

Section 1 (to be completed by Applicant) ALL FIELDS ARE MANDATORY – FORM WILL BE RETURNED IF INCOMPLETE

Full Name: _____

Membership Number (if applicable): _____

Branch: _____

Area: _____

Section 2 (to be completed by designated Branch Officer - Chair/Treasurer/Secretary)

Branch Honorary Officer Name: _____

Position Held: _____

Membership Number: _____

Please State Documentation verified

Form 1 – ID Verification Form:

As part of the Garda Vetting process, applicants must provide documentation to validate their identity.

The ID Verification form must be signed off by the local Irish Red Cross Branch you are joining. The form must be signed by the Branch Secretary, Treasurer, Chair, or Vice-Chair within the Branch.

Crois Dhearg na hÉireann
Irish Red Cross

Garda Vetting Section,
Irish Red Cross,
16 Merrion Square,
Dublin 2,
D02 XF85

Your Ref:

Form NVB 1
Vetting Invitation

Section 1 – Personal Information

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

Forename(s):

Middle Name:

Surname:

Date Of Birth:

Email Address:

Contact Number:

Role Being Vetted For:

Current Address:
Line 1:
Line 2:

Form 2 – Adult E-Vetting Invitation Form:

This form requires your current address and an e-mail address.

We submit your E-Vetting Invitation to the National Vetting Bureau. They then send you an e-mail containing a link that allows you to complete your Garda Vetting application online.



IRISH RED CROSS PROOF OF IDENTIFICATION FOR GARDA VETTING

Before we can process your Garda Vetting Form, it is a Garda Vetting requirement that you complete an Identification Check.

****ALL FIELDS ARE MANDATORY – INCOMPLETE FORMS WILL BE RETURNED****

Section 1 - to be completed by Applicant

Full Name: _____

Membership Number (if applicable): _____

Branch: _____

Area: _____

Section 2 - to be completed by Branch Officer - Secretary/Chair/Vice-Chair/Treasurer

Branch Honorary Officer Name: _____

Position Held: _____

Membership Number: _____

Please State Documentation verified - (see overleaf for options):

1. _____

2. _____

The applicant has provided documentation to validate their identity in accordance with the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to knowingly make a false statement for the purpose of obtaining, or enabling another person to obtain a Disclosure.

Please tick box

Branch Honorary Officer Signature:

Date: _____

****DO NOT SEND COPIES OF DOCUMENTS TO IRISH RED CROSS HEAD OFFICE****



List of Acceptable Documents (100 points required)

Identification Document	Points	Please Tick
Irish Driving Licence	80	
Irish Public Services Card	80	
Passport (from country of citizenship)	70	
Irish Certificate of Naturalisation	50	
Birth Certificate	50	
Garda National Immigration Bureau (GNIB) Card	50	
National Identity Card for EU EEA Swiss Citizens	50	
Irish Driving Licence or Learner Permit (old paper format)	40	
Employment ID		
<ul style="list-style-type: none"> ▪ ID card issued by Employer (with name and address) 	35	
<ul style="list-style-type: none"> ▪ ID card issued by Employer (name only) 	25	
Letter from Employer (within last two years)		
<ul style="list-style-type: none"> ▪ Confirming Name and Address 	35	
P60 P45 or Payslip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (must not be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable)	35	
Public Services Card Social Services Card Medical Card	25	
<ul style="list-style-type: none"> ▪ With Photograph 	40	
Bank/Building Society/Credit Union Statement	35	
Credit Debit Cards Passbooks (only one per institution)	25	
National Age Card (issued by An Garda Síochána)	25	
Membership Card		
<ul style="list-style-type: none"> ▪ Club, Union or Trade, Professional Bodies 	25	
<ul style="list-style-type: none"> ▪ Educational Institution 	25	
Correspondence		
<ul style="list-style-type: none"> ▪ From an Educational Institution SUSI CAO 	20	
<ul style="list-style-type: none"> ▪ From an Insurance Company regarding an active policy 	20	
<ul style="list-style-type: none"> ▪ From a Bank/Credit Union or Government Body or State Agency 	20	
CHILDREN UNDER 18 YEARS (any one of the following)		
Passport (from country of citizenship)	100	
Birth Certificate	100	
Written statement by the Principal confirming attendance at educational institution on a letter head of that institution	100	
RECENT ARRIVAL IN IRELAND (less than 6 weeks)		
Passport (from country of citizenship)	100	
Vetting Subject is unable to achieve 100 points**		
Affidavit witnessed by a Commissioner for Oaths	100	
TOTAL POINTS		



Guidelines for completing Vetting Invitation Form (NVB 1)

Please read the following guidelines before completing this form.

Miscellaneous

The Form must be completed in full using **BLOCK CAPITALS** and writing must be clear and legible.

The Form should be completed in ball point pen.

Photocopies will not be accepted.

All applicants will be required to provide documents to validate their identity.

If the applicant is under 18 years of age, a completed NVB 3 - Parent\Guardian Consent Form will be required. Please note that where the applicant is under 18 years of age the electronic correspondence will issue to the Parent\Guardian. This being the case, the applicant must provide their Parent\Guardian Email address on the NVB 1 form.

Personal Details

Insert details for each field, allowing one block letter per box.

For Date of Birth field, allow one digit per box.

Please fill in your Email Address, allowing one character/symbol per box. This is required as the invitation to the e-vetting website will be sent to this address.

Please allow one digit per box for your contact number.

The Current Address means the address you are now living at.

The address fields should be completed in full, including Eircode/Postcode. No abbreviations.

Role Being Vetted For

The role being applied for must be clearly stated. Generic terms such as “Volunteer” will not suffice.

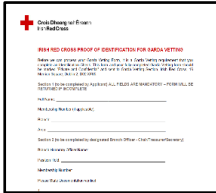
Declaration of Application

The applicant must confirm their understanding and acceptance of the two statements by signing the application form at Section 2 and ticking the box provided.



Garda Vetting Application Checklist

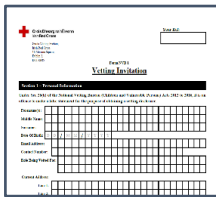
Before submitting your application, please ensure that you have completed and attached all of the below in order to ensure we can process your application:



Form 1 – ID Verification Form:

I have met with my local Irish Red Cross Branch and my ID Verification form has been signed off by the Branch Secretary, Treasurer, Chair or Vice-Chair.

DO NOT SEND ANY COPIES OF ANY ID DOCUMENTS WITH YOUR APPLICATION TO HEAD OFFICE.



Form 2 – Adult E-Vetting Invitation Form:

I have completed this form including an e-mail address which will allow me to complete my Garda Vetting online.

Signature: _____
Date: _____

Please send all of the above together to:
Membership Section, Irish Red Cross, 16 Merrion Square, Dublin 2, D02 XF85