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| **Title of Post:** | **Area Director of Youth** | | |
| **Role Overview** | The ADY is the senior volunteer responsible for coordinating delivery of youth programs and services in their area. They assist in the implementation of the Irish Red Cross Strategy (2025 – 2028) and IFRC Youth strategy.  The ADY maintains good working relationships with and provides support to Branch Youth Officers (BYO) as required and is the first point of contact for support related to youth in their area.  The ADY attends area meetings, providing a report on youth activity, and representing the needs of youth members and youth leaders. They monitor compliance of youth volunteers with relevant policies. | | |
| **Location** | [[1]](#footnote-1)Within the Area of appointment. | | |
| **Eligibility for Appointment** | Essential:   * Current Membership * Current Garda Clearance * Current Safeguarding * Experience working/volunteering with young people. * Cannot already hold an Area Director Position for this term. | **Term of Post** | Three Years (Upcoming term will run until January 2028) |
| **Time Commitment** | * Two hours a week. * Attendance at all Area Committee meetings. * Attendance at relevant volunteer networking events and National Youth events where possible. | **Mode of Appointment** | Appointed by the Board of Directors, following an interview with NDY and relevant RDY. |
| **Skills Required** | * Excellent leadership and delegation skills. * Strong administration skills with good computer literacy. * Ability to guide, motivate and support volunteers to further develop youth supports in their area. * Ability to work to deadlines and respond to communications in a timely fashion. * Understanding of policy and procedure requirements | | |
| **Training & Induction** | The “Area Director of Youth Training” is provided on a national basis, during Leadership weekend annually (for 2025, this will be in February). This training is overseen by the National Youth Working Group and gives an overview of your responsibilities, includes practical workshops and advises of ongoing supports available.  If there are extenuating circumstances preventing an ADY attending leadership training, a one-to-one induction session will be organised with relevant Regional Director of Youth (RDY) /National Director of Youth (NDY). | | |
| **[[2]](#footnote-3)Key Tasks** | * Provide support to BYO’s as needed and maintain good working relationships with BYO volunteers. * Support BYO with implementing youth programs and services. * To coordinate and oversee the implementation of youth programs in their area, supporting BYOs to deliver these. * Gathering reports from BYO’s quarterly on their activity, training needs and any issues arising. * Attending and preparing a report for each Area committee meeting. * Provide RDY’s with a quarterly report on youth activities in their area. * Attend online meetings with other ADYs and the RDY at least twice a year. * To advocate for youth members and youth leaders in the area. * Keep acquainted with procedures and policies issued by the Irish Red Cross. * Respond to emails with requests for information or support in a timely manner. | | |
| **Support** | The relevant Regional Director of Youth is the first point of contact for support.  Additional assistance may be sought from the National Director of Youth, program coordinators, National Youth Officer, National Youth Working Group members, youth leaders or your local area committee. | | |

1. From time to time some other travel may be required for Area meetings and continuous professional development training. [↑](#footnote-ref-1)
2. A more detailed role description can be found in the Area Director of Youth Manual. [↑](#footnote-ref-3)